

2. Measures to reduce environmental impact

2-7. Environmental protection in the office

MMC is also actively engaged in making its management and development divisions' offices more environmentally friendly by, for example, cutting use of paper and promoting green purchasing.

Measures to conserve energy and resources

MMC continually seeks to reduce paper use in order to save resources. By first and foremost minimizing paper use through, for example, office automation, maximum use is made of recycled paper and printing on both sides in order to save paper used for copiers and computers.

Materials such as paper are also actively recycled. In each office, paper is sorted by type for collection, and used for making recycled paper. In FY2000, approximately 750 tons of paper was recycled. MMC also works in cooperation with makers to increase recycling of stationery. In the head office, used Tepra cartridges are collected.

In order to save energy, lighting is switched off during breaks and air conditioners are operated at more suitable temperatures, while energy conservation patrols are conducted by managers to ensure that these measures are properly implemented.

Promotion of green purchasing

When purchasing supplies such as stationery, MMC endeavors to give priority to more environmentally friendly products. In the head office area, order lists for stationery and other supplies have markings indicating environmentally friendly products, and priority is given to purchasing such products. The order list is in addition progressively revised in order to add other environmentally friendly products.

Interest in the preferential purchase of environmentally friendly products is also increasing in society at large, reflected by the introduction of the Green Purchasing Law ¹⁾ on April 1, 2001. MMC therefore participates in the Green Purchasing Network (GPN) ²⁾ in order to provide environmental information on its main models (concerning, for example, fuel efficiency, exhaust emissions, and recycling) in order to help customers make more environmentally conscious purchasing decisions.



1) Green Purchasing Law

See p.16



2) Green Purchasing Network

An organization established to promote the spread of preferential purchasing of environmentally friendly products

Reduction in use of paper	<ul style="list-style-type: none"> • Campaign to replace paper by other media through e.g. office automation • Use of recycled paper and both sides of paper
Reuse of resources	<ul style="list-style-type: none"> • Sorted collection of unnecessary documents and use for recycled paper • Launch of collection of Tepra cartridges
Energy conservation	<ul style="list-style-type: none"> • Lights switched off during breaks • Operation of air conditioning at more appropriate temperatures • Energy conservation patrols by managers



Bins for collection of unnecessary documents, etc.



Collection box for Tepra cartridges